No USB? Your Lionmail account comes with 30 GB of cloud storage



- 1. Go to www.drive.google.com
- 2. Login using your Lionmail account information (e.g., yourname@lionmail.sagu.edu and your password)
- 3. Any documents previously uploaded are now visible
- 4. To upload new documents
 - 1) Click the "New" icon on the left hand side of the page
 - 2) Select "File upload"
 - 3) Navigate to the document you want to upload
 - 4) Click "Open"

Having trouble? A librarian would be happy to assist you.

